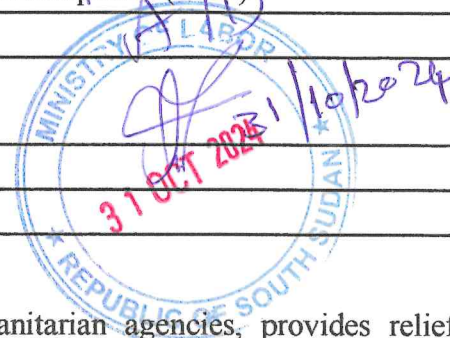


Vacancy Announcement	
<b>Job Title:</b>	Community Facilitator (3 Positions)
<b>Band / Level / Grade:</b>	10A
<b>Department:</b>	Economic Recovery and Development (ERD)
<b>Location:</b>	Juba, South Sudan
<b>Overtime Eligible:</b> (per local law)	Exempt
<b>Opening Date</b>	31 <sup>st</sup> October 2024
<b>Closing Date</b>	19 <sup>th</sup> November 2024



The International Rescue Committee, one of the world's largest humanitarian agencies, provides relief, rehabilitation, and post-conflict support to victims of oppression and violent conflict in 42 countries. IRC is committed to bold leadership, innovation, and creative partnerships. South Sudan, an independent nation since 9 July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains unpredictable, and the operational context is challenging. IRC has operated in South Sudan for over 30 years now delivering humanitarian relief, post-conflict assistance, and development programs in both refugees, internally displaced and host community settings. IRC operates in 10 field offices including in Juba with field program portfolio covering health, nutrition, child protection, Economic Recovery and Development (Livelihoods), women's protection and empowerment and general protection. IRC continues to provide life-saving assistance and humanitarian aid to vulnerable South Sudanese and continues to work with the affected to rebuild their lives and restore peace.

### Background of WEOF

The International Rescue Committee (IRC) in partnership with Open Capital Advisors (OCA) are implementing the two- and half-year Women's Entrepreneurial Opportunity Facility (WEOF), funded by the UN Women and the South Sudan Ministry of Gender, Child, and Social Welfare (MGCSW). The project will contribute to the objective of the South Sudan Women's Social and Economic Empowerment Project (SSWSEEP) to increase girls' and women's access to livelihood, entrepreneurial, and GBV services and to strengthen the government's capacity to provide these services. Specifically, WEOF aims at achieving three main results: 1) Women-owned small growing businesses (SGBs) receiving technical assistance to grow their businesses; 2) women-owned SGBs receiving business grants to complement the technical assistance and accelerate the growth of their businesses; and 3) the broader business ecosystem receiving support and improved coordination, communication, and collaboration to strengthen business conduciveness for women entrepreneurs in South Sudan.

### Job Overview:

The position holder will be responsible for mobilizing and sensitizing project participants, ensuring their active engagement in the project.

### Duties and Responsibilities

- Mobilization and sensitization of women entrepreneurs in Juba about the WEOF project
- Support in mobilizing beneficiaries for baseline survey and beneficiary registration
- Support in organizing logistics for training women entrepreneurs, including preparing and printing materials, and setting up the venue.



- Coordinate and ensure that all the women entrepreneurs in the program are informed and attend all planned trainings.
- Support in recording participant attendance during the training sessions.
- Coordinate with the Business Development Associates and support in facilitating pre- and post-training tests to evaluate the knowledge gained by trainees
- Support in monitoring beneficiaries that received the business grants to ensure that they effectively utilize their business grants in accordance with the project's objectives and guidelines.
- Monitor and ensure beneficiaries provide data for their sales, profit, and employment after receiving business grants
- Facilitate access to complementary services such as GBV support and referrals.
- Perform any other duties as assigned by your supervisor

### **Qualifications**

- Bachelor's degree or Diploma in Business Administration, Economics, Entrepreneurship, or a related field.
- At least 2 years of experience in business development, entrepreneurship, or SME development or a similar field.
- Good mobilization skills
- Good written and verbal communication skills
- Experience in organizing training and workshops
- Fluency in English and Arabic
- Highly motivated, possesses a strong sense of integrity and positive attitude.

### **Key Working Relationships**

Position Reports to: Business Development Associate

Supervisory Role: None



### **The IRC Core Values and Commitments:**

**Standards of Professional Conduct:** The IRC and IRC workers must adhere to the values and principles outlined in IRC Way Standards for Professional Conduct. These are Integrity, Service, Accountability and Equality. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

**Safeguarding and PSEA policy:** The IRC has a zero-tolerance policy for safeguarding/PSEA violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding/PSEA at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

**Narrowing the Gender Gap:** The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols.

**Equal Opportunity Employer:** IRC is an Equal Opportunity Employer. IRC considers all applicants because of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

**How to apply:**



Interested applicants should submit a CV with 3 references and a copy of their national ID to Human Resources Juba IRC Country Head Office-Located in APTECH Africa Office Building 3<sup>rd</sup> Floor, Plot 63 Block AXIII Hai Malakal, Juba, South Sudan or you can e-mail applications to [SS-HR@Rescue.org](mailto:SS-HR@Rescue.org) not later than 19<sup>th</sup> November 2024 at 4:30pm.

**NOTE:** Only shortlisted candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

**CLEARLY LABEL YOUR APPLICATION, COMMUNITY FACILITATOR - JUBA, SOUTH SUDAN.**

***“WOMEN, MINORTITIES AND PEOPLE LIVINING WITH DISABILITIES ARE ENCOURAGED TO APPLY”.***

