

5th November 2024

**VACANCY ANNOUNCEMENT**

Digitel (a truly Junubia telecom company) invite **internal & external** applications for the position of Revenue Assurance Specialist as seen below.

**Job Context**

Job Title: **Revenue Assurance Specialist.**

Department: **Information Security.**

Reports to: **Chief Information Security Officer.**

Job Location: **Juba (1)**

**Purpose/Responsibility**

The main purpose for this position of revenue assurance is to ensure that, the systems used for billing, invoicing, and rating are accurate and have integrity to minimize revenue leakage.

**Main duties**

- Train and develop tools for the RA focal person to monitor over, under & incorrect charging issues of Digitel Telecom products & services across all systems.
- Identify RA KPIs and train the RA focal person on developing automated templates/tools generating Reports for these KPIs.
- Train RA Focal person on E2E event (CDRs) tracking and analysis.
- Train RA personnel how to Oversee billings, credit adjustments, and refunds monthly.
- Develop a template and train RA personnel on how to Perform revenue analysis, calculations, and reporting every month.
- Develop a template and determine and review revenue numbers with management every month.
- Work and show the RA how to work with cross-functional teams to resolve financial and revenue related issues, such as leakages.
- With support from our in-house developer develop below Excel automated templates to provide revenue analysis if there are leakages or not.
  - I. Yearly revenue analysis report template.
  - II. Quarterly Revenue KPIs analysis report template



- III. E-top-up Analysis Monthly Report Template
- IV. Daily and Monthly Revenue Analysis Report template.
- V. New products and services test report templates.
- Risk Analysis and Identification Report Template.
- Developing standard SOPs template.
- Training of RA personnel on revenue assurance and potential risks in Digitel.

#### Minimum Requirements

- Must have worked in the position of Revenue Assurance with any Telecommunication company globally
- Bachelor's degree in computer science or MIS preferable; Business Administration, Finance, Economics or any other related field required.
- At least 5 years of experience in Risk Management, Revenue Assurance and Training.
- Must have Certified Information Systems Auditor (CISA)
- Certified Public Accountant (CPA)
- PMP professional.
- Must be a South Sudanese National

#### Skills / physical competencies:

- Strong analytical skills.
- Highly computer literate.
- Ability to handle data with confidentiality.
- Organizational skills and attention to detail.
- Good presentation skills.
- Proper analytical skills
- Good communication skills
- Use of processes
- Report writing and documentation with computer applications such as MS Word, Excel, PowerPoint,
- Telecom network architecture



- Training
- Familiar with Billing, Products and services in telecom
- Various vendor equipment especially ZTE

## Application Process

Submit an application for (Revenue assurance sighting in your cover letter tools and mechanism to be used and indicate clearly the position being applied for **Revenue Assurance Specialist**.

Send your applications along with resume/CV and your education document should be submitted online to [recruitment@digitelss.com](mailto:recruitment@digitelss.com) by **25<sup>th</sup> November 2024**.

