



JOB VACANCY: Monitoring Evaluation Accountability and Learning Specialist (1 position)

AVSI Foundation is a global non-governmental organization with headquarters in Italy. Its mission is to support human development in developing countries according to the social teaching of the Catholic Church: recognizing the uniqueness of each person, who as such cannot be reduced to a number within an anonymous category such as “the poor, the sick, and the disabled”. Furthermore, every person and every community represent a resource, regardless of their vulnerability. This is why AVSI works to help people in becoming aware of their own value and dignity. AVSI is operating in South Sudan since 2005, implementing medium to long-term sustainable health, education, water & sanitation, food security and emergency relief programmes.

The organisation is now seeking to recruit suitable qualified South Sudanese nationals and Internationals (foreign Candidates) for the positions of **MEAL Specialist**.

Duty Station: Juba with travels to field locations.

Starting Date: Successful candidate should be ready to start work within 1 week from the date of confirmation of employment.

Job description: Under the direct supervision of the Chief of Party, the MEAL Specialist based in Juba, will be responsible for implementation and rolling out the RURALSS project MEAL strategy and provide technical leadership to the MEAL team.

Duties and responsibilities:

- In collaboration with the Chief of Party, the position holder will ensure high-quality programming through technical guidance and support that is grounded on the Project Programming Guidelines and donor requirements, and adheres to expected technical quality and reporting requirements;
- Deliver on all planning requirements including production of work and reporting to the donor, using a collaborative approach that engages staff and partners;
- Liaise with key stakeholders including EKN, UN agencies and like-minded INGOs to uphold high programming standards and promote best practices in MEAL
- Respond to donor and stakeholder requests for data and reports in a timely and professional manner, coaching, where applicable, MEAL team members to support in these tasks.
- Set up, oversee the monitoring and evaluation system and studies for reporting progress, and maintain reporting procedures and guidelines in compliance with EKN contract and AVSI systems;
- Develop customized monitoring tools and data collection protocols to ensure accurate collection and verification of beneficiaries during and post training;
- Track the project’s progress and evaluate its impact in an integrated manner allowing for ongoing learning and program adjustments;
- Contribute to developing and disseminating information on project learning and outcomes, impact assessments, and other required reporting;
- Lead the analysis (qualitative and quantitative) of project data to be used for reporting or other purposes.
- Supervise the MEAL team of the project
- Support the team in attaining project goals and objectives by providing technical advice when appropriate and as requested by the Chief of Party;





People for development

- Build capacity and ensure understanding of staff and volunteers in utilizing the project MEAL system, conduct monitoring, manage data and report results;
- Provide accurate and timely data to facilitate effective oversight and organizational decision making for the Project Management Unit and the Management Team;
- Coordinate external evaluations – such as baseline, midterm and end-line surveys – including design Terms of References for consistency with AVSI standards and requirements;
- Document promising practices for project reports and publications and prepare abstracts for conferences/meetings;
- Participate in AVSI MEAL working group and proposal development including the active scanning and profiling of prospective proposal opportunities for AVSI Foundation;
- Coordinate preparation and submission of the quarterly reports for IATI as per donor requirements and established timelines;
- Coordinate preparation of the annual SAY work-plan and narrative reports as per donor established timelines;

The MEAL Specialist position's requirements:

- Bachelor's degree in Statistics, Data Management/Science, Monitoring and Evaluation, Economics, or similar/related field. A master degree will be an added advantage.
- At least 5 years' work experience in progressive MEAL roles.
- Professional level working knowledge of English language
- Computer literacy especially proficiency in MS Excel, Access and PowerPoint, familiarity with data management packages/software namely Kobo Toolbox, Activity Info, Aidstream, and SPSS will be strong advantages
- Must be able to work independently, with minimum supervision.
- Previous cooperation with AVSI Foundation is an asset or added advantage.

How to Apply:

Applications should include updated **Curriculum Vitae (CV)**, National **ID** and **cover letter**. In the cover letter (of no more than two pages in length) the candidate should briefly describe his or her motivation for the position and highlight relevant experience.

The above documents can be delivered to AVSI Office in the Country:

- AVSI Foundation Office in Juba – Jerusalem House, Mobil roundabout.
- AVSI Foundation Field Offices in Torit, Isohe, Magwi, Rumbek and Kapoeta Town and Narus Offices.
Or send in soft copy to Francis.Obita@avsi.org cc Aziz.musema@avsi.org cc kuti.elizabeth@avsi.org

- The candidate must have a valid South Sudan National ID and for International foreign Passport.
- Submitted application documents shall not be returned.

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED and WILL HAVE TO UNDERGO WRITTEN TEST AND ORAL INTERVIEWS.

THE CLOSING DATE FOR RECEIPT OF APPLICATIONS IS 28th November 2024

Expected start of the employment: from the **1st January 2025** the selected staff must report to AVSI Juba office Jerusalem House.

Due to the urgency of these roles, AVSI reserves the right to shortlist applications prior to the closing date. The selection of the candidates is conditioned to the signing of the agreement with the donor.

