

Active Youth Agency (AYA)
"Agency for community Empowerment"

JOB VACANCY ADVERTISEMENT-EXTENARAL

Job Title	Project Manager
State Program	Western Equatoria
Location	Mundri West County
Number of positions	One (1)
Position Reporting to	Program Manager
Contract Duration	1 Year with possibility of extension depending on performance
Advertised date	23rd August-2024
Closing date for application	11th September-2024
Project Starts	ASAP



Background

AYA in partnership with global Survivors fund (GSF) is implementing the Project of interim reparative measures (IRM) for survivors of conflict-related sexual violence in Mundri West county, Western Equatoria state South Sudan. The Global Survivors Fund ("GSF") was launched in October 2019 by Dr Denis Mukwege and Nadia Murad, Nobel Peace Prize laureates 2018. Its mission is to enhance access to reparations for survivors of conflict-related sexual violence around the globe, thus responding to a gap long identified by survivors. GSF acts to provide interim reparative measures (IRM) in situations where states or other parties are unable or unwilling to meet their responsibilities. GSF advocates for duty bearers as well as the international community to develop reparations programmes. It also guides states and civil society by providing expertise and technical support for designing reparations programmes. GSF's survivor-centric approach is the cornerstone of its work.

Active Youth Agency (AYA), formed in 2004 and currently operating in Mundri west county, Mundri east county, Mvolo county of western equatoria state, Raja county and Juba Central Equatoria State. AYA is national, humanitarian, non-political and non-profit making organization dedicated to saving lives and relieving suffering of local community. AYA Priority areas are Protection/gender mainstreaming, GBV, child protection and disability, food security &



livelihood, civic education, advocacy & communication, health education and peace building. AYA is implementing food security & livelihood project in Mundri west & Mundri east Counties of western equatoria state with founding from Mercy corps.

The organization is registered under the Ministry of Justice and Constitutional Development affairs in the Republic of South Sudan and Ministry of Humanitarian Affairs and Disaster Management.

GENERAL POSITION SUMMARY:

The main role of the Project Manager is to coordinate and support the design, implementation, monitoring and evaluation of the project of interim reparative measures for survivors of conflict-related sexual violence in Mundri West County as well as to ensure effective coordination and collaboration between implementing partners.

The Project Manager will work under the supervision of Program Manager



Responsibilities

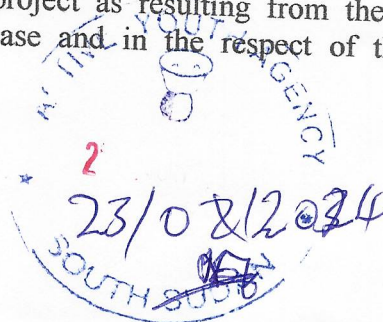
PROJECT FRAMING:

- Coordinate the timeline for the implementation of the different phases and be responsible for adherence to project implementation timelines;
- In coordination with the HR/Program Manager ensure the on boarding and training of:
 - The project coordination team;
 - The field team, including a team of psychosocial support officer, case workers, finance officers and others;
 - The Steering Committee – including the adoption of its internal rules and procedures;

PROJECT MANAGEMENT:

Oversee the implementation of the project in line with the key Global Survivors Fund (GSF) principles, especially the survivor-centric approach: co-creation and active participation of survivors at all stages of the project;

- Ensure effective coordination of the project with all project partners, including GSF, AYA, survivors/survivor association, other implementing partners, and the Steering Committee, and ensure consultation with and involvement of other relevant stakeholders (e.g. state authorities, local authorities, the UN, experts, civil society organisations);
- Oversee the smooth implementation of the project as resulting from the framework project agreement, project agreement per phase and in the respect of the budget's



limitations; Propose necessary adaptation in the best interest of survivors;

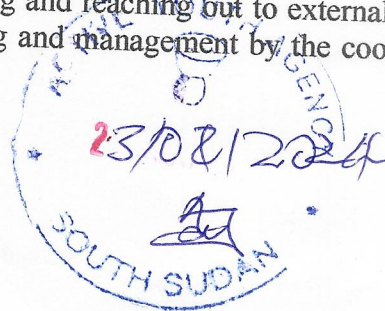
- Contribute to supervise and manage the project team, including through regular debriefings;
- Contribute to the activities of the Steering Committee and facilitate internal communication, meetings and follow-up, including for the validation of key project steps and decisions;
- Develop and supervise potential partnerships with external partners at various stages of the project (e.g. for the provision of IRM);
- Based in Mundri west county western Equatoria state oversee the implementation of the project
- Oversee the collection, safekeeping and protection of data in the framework of the project;
- Contribute to external communication about the project, including by supporting the collection of relevant materials and representing the project on communication platforms, as may be required;

IDENTIFICATION OF SURVIVORS:

- Ensure implementation of GSF principles; co-creation, the survivors centred approach and multi stake holder participation
- Support the organisation and carry out exploratory and identification missions and activities with survivors in selected locations;
- With survivors, the Steering Committee and input from GSF/AYA/STW contribute to supervise the design of the identification process, and ensure smooth implementation, including individual interview of survivors and verification process by the Steering Committee.
- Contribute to the adaptation of the survivor identification form and protocol

IDENTIFICATION & IMPLEMENTATION OF IRM:

- With survivors and the Steering Committee, contribute to supervise the design of the process for identifying individual and collective IRM, including modalities to ensure sustainable and transformative impact, and their validation by the Steering Committee;
- Support the coordination of the monitoring of the implementation of various forms of IRM decided by survivors including by identifying and reaching out to external partners as well as thorough risk identification, monitoring and management by the coordination team;



- Propose rapid responses to mitigate the risks or rapidly react, consult with the steering committee when relevant.

MONITORING AND EVALUATION:

- Ensure regular monitoring and individual accompaniment of survivors, including by the team of psychosocial support officer, Skills development Officers and case workers;
- Provide support for carrying out of GSF methodology to measure the impact of IRM and the overall evaluation process, as may be required;
- Contribute to implement GSF measurement of impact of the interim reparative measures in survivor's life.

REPORTING:

Organise weekly meetings with the project team and send weekly and monthly progress reports to Program coordinator

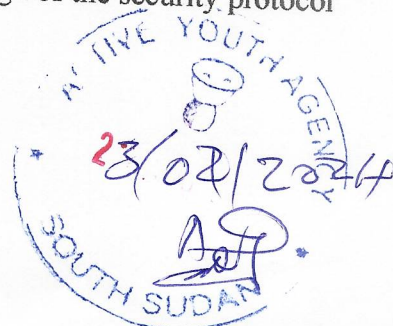
- Supervise and contribute to effective and timely reporting including for financial and narrative reporting to GSF;
- Ensure validation of different project steps and key decisions including missions, preparatory documents and budget, and inform them of potential delays and challenges in a timely manner;
- Collect best practices, debrief with project team, participate in exchanges with other teams, and contribute to GSF project methodology tools;
- Provide input on other GSF reports and documents as may be required;

ADVOCACY

- Together with survivors, the Steering Committee, contribute to the design and implementation of an advocacy strategy and in liaison with the advocacy partners.

General Duties

- Monitor the environment and provide security updates to the project team based on situational evolution
- Planning field trips/visit and providing security adviser to the Project Coordination team
- Take leads in contextual security analysis and design of the security protocol
- Perform other functions as assigned by supervisor.

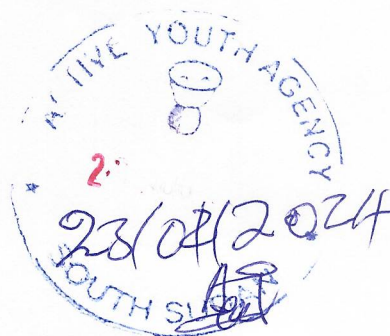


Position requirements

EDUCATION AND EXPERIENCE:

- A degree in Law, International Relations, Political Science, Social work and Social administration, Gender and Development , Development Studies, Education or related discipline, or any related equivalent studies or experience; A Postgraduate in Project Management' is an added advantage.
- At least 5 years of relevant professional experience working on project management or project design in relation to human rights, humanitarian law, conflict-related sexual violence, reparations, and/or transitional justice, preferably in South Sudan.
- Very strong experience in project management, team management, and risk mitigation – especially related to sexual and gender-based violence.
- Strong experience working with survivors of conflict-related sexual violence, survivor associations and/or national civil society organisations.
- Strong knowledge of and experience with the survivor-centric approach, in line with existing good practice and guiding principles.
- Experience in budgeting, data protection, communication, and/or monitoring and evaluation.
- Robust planning and organisation skills, strong sense of initiative, ability to identify priorities and adjust plans and actions as necessary.
- Problem-solving and solution-oriented, ability to work independently, including from distance, and under tight deadlines.
- Transparency and excellent reporting to supervisors.
- Good drafting and editing skills in English;
- A proficient knowledge of Arabic is relevant, and a good knowledge of local language is an advantage.
- Professional demeanour and excellent verbal communication skills.
- Ability to work as part of team and to bring and maintain a good team spirit.
- Proficiency in computer applications such as Ms Word and Excel.
- Excellent tech savvy and modern communication skills

How to Apply:



Interested candidates are requested to submit their CVs/resume, cover letter and copies of national IDs and academic transcripts to AYA HR officer in **Juba/Mundri west** or email to HR zakayaakoro@gmail.com cc info@ayasouthsudan.org with clear subject line marked "Application for the position of project manager-Mundri west **NOT later than 6th September-2024**. Due to the urgency of the position, Applications received will be reviewed on rolling bases.

THIS POSITION IS ONLY OPEN TO FEMALE SOUTH SUDANESE NATIONALS.

How to Apply:

Send your CV/resume, motivation letter, certificates/transcripts and national Ids to AYA office in **Juba Gurei Block three Opp. M7 tonight bar/Mundri west** or email to HR zakayaakoro@gmail.com cc info@ayasouthsudan.org **NOT later than 6th September-2024, at 3:00PM CAT** 11:15P

Please indicate the position/location of the position you are applying for in the subject line of your application.

NB. 'Due to the urgency of the position, Applications will be reviewed on rolling basis and the position will be filled before the deadline'

All copies of your applications will be the property of Active youth agency/AYA

"DO NOT SUBMIT ORIGINAL DOCUMENTS"

