



Save the Children

20 August 2024

Job Advertisement

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

SCI is seeking to recruit: -

Job Title: Finance Officer

Location: Maban

Reports to: Field Manager

Contract Period: 4 Months

CHILD SAFEGUARDING:

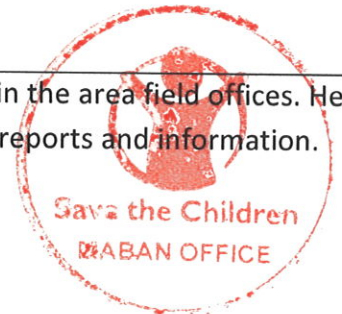
The responsibilities of the post may require the post holder to have regular contact with or access to children or young people

He /she ensures efficient and effective financial systems and controls in the area field offices. He /she will support the program in the field by ensuring the timely production of reports and information.

Reports to: Field Manager

Staff directly reporting to this post : None

Budget Responsibilities: None



BEHAVIOURS (Values in Practice)

Accountability:



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- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance, and applying appropriate consequences when results are not achieved

Ambition:

- Sets ambitious and challenging goals for themselves (and their team), takes responsibility for their personal development, and encourages others to do the same
- Widely shares their vision for Save the Children, engages and motivates others
- Future orientated, thinks strategically

Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, Members, external partners, and supporters
- Values diversity, and sees it as a source of competitive strength
- Approachable, good listener, easy to talk to

Creativity:

- develops and encourages new and innovative solutions
- Willing to take disciplined risks.

Integrity:

- Honest, encourages openness and transparency

QUALIFICATIONS

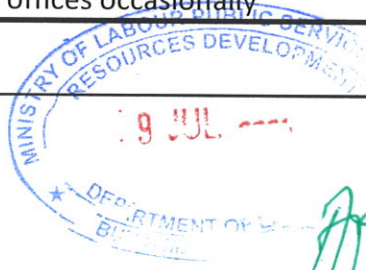
- Professional qualifications in Accounting: -CPA II or Degree in accounting.

EXPERIENCE AND SKILLS

Essential

- At least three year's INGO experience especially in budget setting and financial accounting
- Proven audit experience
- Proven skills in managing changes, achieving results, ensuring quality, team building, and capacity building.
- Strong computer skills, especially on Accounting packages such as SUN
- Ability and willingness to work under pressure as part of a professional team.
- Excellent interpersonal skills, including cultural sensitivity, assertiveness and negotiating skills.
- Willingness to travel to field offices occasionally

Additional Job Responsibilities



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The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

Application Information:

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at ([SCI Career Site Careers \(oraclecloud.com\)](https://www.oraclecloud.com))

Please attach the following documents

1. Application letter/Cover letter
2. South Sudanese National ID
3. CV
4. Education Qualifications/ Transcript and Certificate.

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

In case you face difficulty to access the link, please come to Save the Children International head office Juba Hai Malakal or SCI Field Offices for HR Technical support

Deadline for submitting applications: 5th September, 2024.

Cc: MoIJobadvert@gmail.com;(National Ministry of Labour email Address Juba)



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