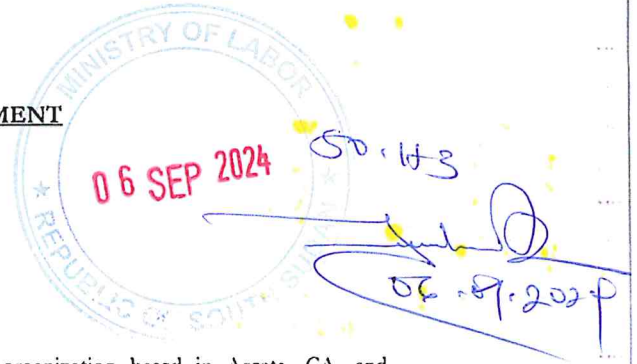




VACANCY ANNOUNCEMENT

Job Title: Monitoring and Evaluation Officer
Location: Juba, South Sudan
Reports To: Humanitarian Project Director
Status: Full-time



About Internews

Internews Network is an international media development organization based in Arcata, CA, and Washington, DC, whose mission is to empower local media worldwide to give people the news and information they need, the ability to connect, and the means to make their voices heard. Internews has been working in South Sudan since 2006, establishing community radio stations across the country and training South Sudanese journalists to operate them. We also implement other activities across the sector, including actively working to meet the critical information needs of South Sudanese communities.

Project Summary

Internews will be implementing the *Voices on the Move Project in Jamjang, Maban and Renk* project funded by the Department of State's Bureau for Population, Refugees, and Migration (PRM). The project is focused on establishing safe, accessible, and life-saving information services that mitigates protection and health risks and optimizes the effectiveness and efficiency of humanitarian response services for refugees, returnees, and host communities as well as strengthening the Community Engagement Network (CEN). Internews will be implementing the *Voices on the Move Project in Jamjang, Maban and Renk* project

Position Summary

The Monitoring and Evaluation (M&E) Officer supports the implementation and management of monitoring and evaluation as per the project work plan and performance monitoring and evaluation plan. The position will work closely with CEN staff based in Juba, Maban and Jamjang, including with their capacity building, as well as Internews staff in field locations and in Juba. The M&E Officer is expected to have exceptional skills in data collection, data verification, data management, quality control, data analysis, and data visualization and an appreciation for the mission of Internews and their partners. The M&E Officer will play a critical role in working closely with the Humanitarian Project Director to ensure timely and quality reporting to the donor (quarterly and annual), necessary baseline and endline surveys and evaluations, promote a culture of learning and program improvement, and effective monitoring such that program deliverables are achieved and challenges addressed proactively.

The position will be based in Juba, with occasional travel to Maban and Jamjang to support project M&E needs.

Key Responsibilities

Data collection and verification

- Working closely with the HPD, design and ensure clarity around the work plan and indicator data collection
- Collect, verify, and report on different data points with attention to indicator progress and reporting per donor (Department of State) templates and standards directly with the partner in field locations and Juba





- Collate and maintain files for all data, sources of verification and supporting documents as required by M&E plans including attendance records, training assessments, surveys, and report forms
- Support CEN to collect data per M&E plans
- Conduct site visits to field locations to verify data collection methods and systems
- Ensure completion of necessary baseline, midline and endline surveys as needed; as well as responding to other evaluation needs in support of donor inquiries and requirements
- Roll new data collection and analysis tools like Commcare, Kobo etc

Data analysis and visualization

- Support Internews and CEN staff to use data points and visualizations in reports and project documentation
- Support the HPD, Humanitarian Media Officer and Protection Specialist to use data to report on partner performance
- Train partners to utilize data reports to inform project reporting and adaptation

Donor reporting

- Participate closely in quarterly and annual donor reporting processes, including maintaining accurate indicator data
- Support HPD to verify and update narrative text as needed, including program highlights, success stories, and photos

Capacity building and training

- Work with CEN to ensure all monitoring data is accurate, complete, and sent on time
- Provide training to CEN and Internews staff in basic M&E techniques and tools in support of PRM project objectives
- Offer regularly scheduled on-site training to ensure M&E and reporting compliance
- Train Internews staff and partners in basic M&E techniques and tools

Other

- Support Internews in South Sudan with any other data- and indicator-related inquiries, to support proposal and business development

How to apply

- 1) Email your application to SS-Recruitment-mbx@internews.org.
- 2) Include an attachment of your resume / CV and cover letter with three professional references
- 3) Indicate on the email subject the position you are applying for "Monitoring and Evaluation Officer"





Note:

- That, only shortlisted candidates will be contacted for interview.
- That, the **closing date** for receiving applications for this position is **25th September 2024 at 5:00 pm** Juba time
- That, applications received later than this date will not be considered.
- That, due to the number of applications we receive, only shortlisted candidates will be conducted.
- That, **this position is open to South Sudanese nationals only.**
- Please note that this position needs to be filled rapidly. Applications will be reviewed on a rolling basis.

