



Date: 10th September, 2024

VACANCY – M&E MANAGER

Duty Station: Juba, South Sudan

Contract: 6 months with 3 months of probation period, renewable

Salary: according to NGO salary scale and experience

Starting date: As soon as possible

Doctors with Africa CUAMM is an international NGO working in South Sudan since 2006. CUAMM's aim is to improve maternal, neonatal and child health, through a comprehensive approach of health system strengthening considering communities, health facilities and hospitals as interlinked elements. Currently, CUAMM's operating area are in Lakes and Western Equatoria States, implementing different projects funded by UNICEF HSTP, Italian Cooperation, UNFPA, CBM and Private donors.

CUAMM is looking for a qualified and experienced **South Sudanese** suitable to fill the position of **M&E Manager to be based in Juba Coordination Office –South Sudan.**

DUTIES & RESPONSIBILITIES:

The M&E Manager will work under the Country Program Manager to develop, strengthen and supervise the systems for improved data collection and reporting, monitoring and evaluation and use of data for decision making across all CUAMM's projects the South Sudan. He will contribute to providing technical support from the Juba Coordination Office to the field Public Health and hospital projects through the following key responsibilities:

1. Promoting Effective, Efficient & Quality Project Data Collection & Reporting: Facilitating the timely collection and submission of program/project data from field teams to ensure the delivery of high-quality technical reports to donors and other stakeholders in alignment with the established reporting requirements.
2. Ensuring Effective, Efficient & Quality HMIS Data Collection and Reporting: Ensuring the continuous availability of HMIS tools in all supported health facilities, along with their correct usage and timely reporting of quality data by all supported health facilities.



Country Manager
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3. Ensuring Correct Use and Quality Reporting of Health Facility Data in both National and CUAMM DHIS2 Systems in accordance with standard guidelines: Monitoring and following up with field M&E officers to ensure complete and timely data entry in CUAMM DHIS2 and South Sudan DHIS2 based on the program/project requirements for use in monitoring, evaluation, and reporting.
4. Enhancing the System for Data-Driven Decision Making: Conducting regular analysis and interpretation of M&E data to track and communicate program performance and trends with the coordination team using dashboards and appropriate M&E tools and processes for reporting, new proposal drafting, and HQ updates.
5. Providing Oversight and Supervision of Routine MEL Activities in the Field: Monitoring and offering technical guidance to field M&E Officers to enhance their understanding and skills in real-time monitoring, evaluation, and learning approaches.
6. Developing MEL Frameworks & Plans: Participating in the development of M&E frameworks and plans as required for project/program design and setup. This involves outlining logical relationships between inputs, activities, outputs, outcomes, and impacts, serving as a guide for monitoring and evaluating the progress and effectiveness of the project/program.
7. Engaging in Evaluation & Knowledge Management: Participating in or initiating program/project evaluation initiatives to foster organizational learning, innovation, and continuous improvement in program design and delivery.

QUALIFICATIONS

- A minimum of a Bachelor's degree in a relevant field such as Public Health, International Development, Statistics, Social Sciences, or a related discipline is often required.
- A Master's degree in Monitoring and Evaluation or a related field would be an added advantage.

EXPERIENCES AND COMPETENCIES

- Experience designing and implementing M&E systems, data collection tools, data analysis, and reporting methodologies.
- Proficiency in monitoring and evaluation methodologies, including knowledge of quantitative and qualitative data collection and analysis techniques.
- Experience working with M&E software and tools such as DHIS2, databases (e.g. Excel, Access etc), statistical packages (e.g., SPSS, STATA), and data visualization platforms.

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- Strong analytical skills and the ability to interpret complex data to inform decision-making and program improvements.
- Previous experience with program evaluation, and capacity building is beneficial.
- Familiarity with health programs, public health, or hospital projects may be advantageous for positions in health-focused NGOs.
- Excellent communication skills in English language, both verbal and written.
- Strong organizational skills and attention to detail to ensure accurate data collection, analysis, and reporting.
- Excellent interpersonal relationship and ability to work collaboratively in a team environment and provide guidance and support to M&E staff and project teams.

Doctors with Africa CUAMM has a zero tolerance for Sexual Exploitation and Abuse of beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, which enshrines principles of PSEA, always (both during work hours and outside work hours).

HOW TO APPLY

Interested Candidates are requested to submit their updated CVs, cover letter, copies of academic certificates, recommendation letters, all other relevant documents and scan copy of their nationality ID to: CUAMM HR Dept., Juba Coordination Office. We are located at Thongpiny Plot 540, Block 3, Juba – South Sudan.

Candidates are requested to self-declare/disclose prior sexual or other misconduct and termination of past employment, as well as to consent to the disclosure of any misconduct or termination information by their former employers as part of the recruitment process.

- 1- **Hard copy of Applications can be delivered to the above addresses or E-mail it to: southsudan@cuamm.org**
- 2- Position code : **CUAMM/SS/JUB/M&E**
Starting date: 10.09.2024
Closing date 27.09.2024
- 3- Only shortlisted candidates will be contacted and applications submitted will not be returned.
- 4- CUAMM is an equal opportunity employer and is committed to creating a workplace where all employees feel valued, respected, and empowered to reach their full potential. We actively encourage applications from candidates of all backgrounds, identities, and experiences, including but not limited to race, ethnicity, gender, age, sexual orientation, religion, disability, and veteran status.

