

50-H-3
Approved by Senior Inspector
MoL



YO' CARE SOUTH SUDAN

Plot No. 206, Munuki Block C, Gudele Rd, Antipas Pharma, along Upper Nile University – near Life Care Clinic

P. O. Box 433 Juba – South Sudan | yocare.southsudan@gmail.com | +211 922 222 906

JOB DESCRIPTION FOR HEALTH & NUTRITION PROGRAMME MANAGER: INTERNAL AND EXTERNAL

JOB VACANCY: Yo'Care-VA-05-G3S1-2024

Yo' Care South Sudan is seeking a qualified person for the position of Health & Nutrition Program Manager.

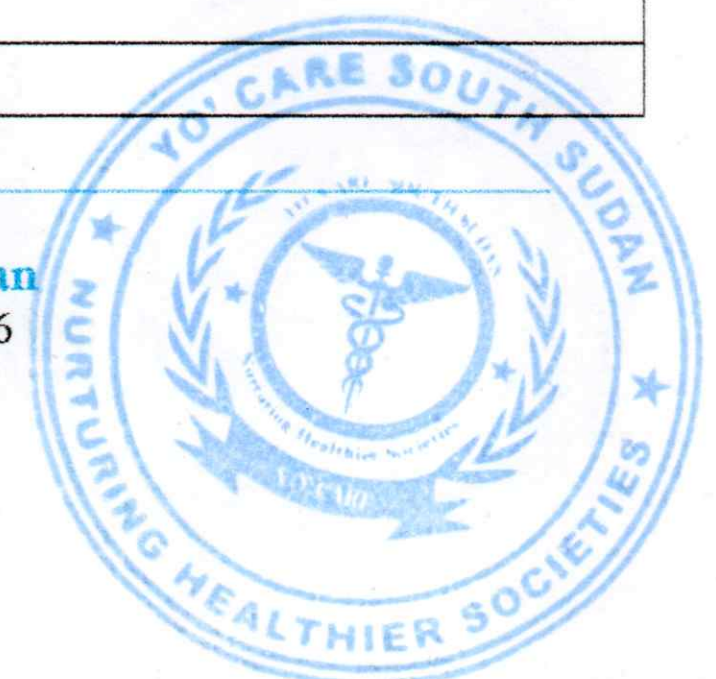
Yo' Care South Sudan (NNGO No.3006) is a not-for-profit, non-political and non-governmental healthcare organization incorporated under the laws of the Republic of South Sudan. Its mandate is to create, develop & provide comprehensive and integrated packages of healthcare (human, animal and environmental), nutrition and WASH services to the South Sudanese public. It has been operating in South Sudan since 2010 and currently implements Health, Nutrition and WASH programmes in Central Equatoria, Lakes, Unity, Jonglei, Eastern Equatoria, Western Barhel Gazal and Western Equatoria States.

For more information, please visit Yo' Care's website at <https://www.yocare.org/>.

We wish to recruit interested and qualified applicants for the following position:

JOB DESCRIPTION FOR THE HEALTH & NUTRITION PROGRAMME MANAGER

Job title:	Programme Manager – Health & Nutrition (1 Position)
Department:	Health & Nutrition
Directly responsible to:	Chief Executive Officer
Staff supervise	(Community Outreach Officers, Nurses, Counsellors, PEs, PNs, PSs, etc.)
Hours:	40 hours per week
Duty station	Yo' Care HQ based in Juba with some frequent travel to field offices
Opening date	September 11, 2024
Closing date	September 30, 2024 @ 5.00 PM
Starting date	As soon as possible
Period of performance	6 months (with possibility of extension)



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POSITION SUMMARY:

The Health & Nutrition Programme Manager is responsible for managing all health and nutrition activities Yo' Care South Sudan programmes. In addition to the specific duties outlined below, the Health & Nutrition Manager will be responsible for providing technical support and supervision to the health, nutrition, and HIV/AIDS teams and provide technical input, backstopping, writing and budgetary input for new program design. The Health & Nutrition Manager will contribute to and lead in the management of multiple grants primarily in, but not limited to the USAID's funded AHEC Activity

SPECIFIC DUTIES & RESPONSIBILITIES:

Specifically, and under the overall guidance of the Chief Executive Officer of Yo' Care, the Health & Nutrition Program Manager roles, responsibilities and engagement includes but not limited to;

- Work closely with the COO, CEO, Data Insights Manager and Field Managers to achieve program objectives and targets effectively and efficiently.
- Improve the quality of primary health care (PHC) services delivered at supported facilities throughout the county through priority setting, on-the-job training, and continuous program monitoring.
- Manage donor requirements for data collection and reporting for health and nutrition grants in South Sudan – e.g. AHEC and other health projects.
- Develop and establish a work plan for carrying out program deliverables and required activities.
- Monitor program expenditures and regularly liaise with finance staff to address any spending issues.
- Actively participate in program design, implementation and evaluation.
- Ensure program targets are met using indicator / activity tracking tables.
- Ensure the quality of data through proper entry, cleaning and regular checking, and use the data for actionable improvements at the site.
- Ensure the diagnosis and treatment of patients for Yo' Care supported facility is based on standard procedures (national and international guidelines).
- Ensure that community-based activities, such as EPI, nutrition screening, health education and case tracing are properly conducted.
- Actively participate in the identification and management of any natural disasters or health epidemics in South Sudan –e.g. COVID-19, cholera, Ebola and others, etc.
- Build the capacity of national and field based staff through hands-on support, including coaching and training.
- Prepare weekly, monthly and annual work plans for grants.
- Prepare and submit weekly, monthly and annual data and reports to line manager and other relevant program staff.
- Represent Yo' Care South Sudan at the local, national and regional levels, including attendance at high-level meetings, with clusters (health and nutrition clusters) & technical working groups, and in donor meetings.



- Provide guidance and expertise in strategic expansion of health and nutrition programming in South Sudan.
- Share health and nutrition technical expertise with program development team to create strong proposal submissions.
- Assist with proposal development, including writing proposals, to support the growth of the health and nutrition programme.

WAYS OF WORKING:

- You will take full ownership of your work, but may ask for support from more senior members of the team on unusually complex problems.
- You must be a self-starter and know when to ask for guidance, challenge or sign off.
- You will support other members of the organization as required
- You will report to CEO as required on your area of work and support the COO when reporting to the Board and external funders.
- Supervise the work and performance of team below you ensuring that the teams are supported to deliver on agreed monthly, quarterly and annual deliverables, targets and work plans.
- Ensure that appropriate training and development opportunities (internally and externally) are available for the capacity building of the Health, Nutrition & HIV/AIDS Teams and identify areas of enhancement and development – e.g. skills, systems & tools (M &E, operations, finance and programmatic wise), resources and policy gaps.
- Any other tasks delegated to the Health & Nutrition Programme Manager by the CEO of Yo' Care.

SKILLS & QUALIFICATIONS:

Potential candidates are expected to meet the following Yo' Care's minimum requirements;

- Degree in the Health or Nutrition field – e.g. Medicine, Public Health, environmental health, and nutrition.
- Advanced medicine, public health, nutrition, project management, or equivalent degree.
- Significant recent experience with PEPFAR/USAID programming in South Sudan.
- Three years' experience managing complex programs within a non-profit or community agency in a developing country context, particularly with community-based health, nutrition and WASH programming.
- Experience with project planning and grant management.
- Familiarity and extensive experience working with multiple donors (UN-OCHA, USAID, DFID).
- Strong skills and experience in the grant proposal process, including seeking out new opportunities, project design and grant-writing.
- Previous experience with managing nutrition programming (TSFP, OTP) is strongly recommended.



- Senior management experience and/or community development; previous experience in area management.
- High level of skill in developing, implementing and training others in the tools needed for program cycle management monitoring and review
- Skilled in, and committed to, community participation/interaction, field visits and presence in program areas
- Proven financial, logistics and procurement management skills.
- Practical experience managing staff and programs in insecure locations
- Well-developed human resource management skills
- Proven commitment to humanitarian and accountability principals and knowledgeable of quality assurance systems.
- Good communicator with proven diplomacy who has the ability and willingness to engage with and mentor staff at all levels and to engage with all types of stakeholders.
- Fluent and articulate in spoken local language and able to speak/write in English with clarity and ease.

HOW TO APPLY:

Qualified applicants should send their updated CV, Motivation letter and copies of credentials, including contact details and three referees to:

Attn.:

People & Culture Manager
Yo' Care South Sudan

Email: recruitments@yocare.org

Telephone: +211 924258882

Visiting & Mailing Address:

Plot 2046, Munuki Block C, Gudele Road-Antipas Pharma, along Upper Nile University, Near Life Care Clinic.

P. O. Box 433 Juba – South Sudan.

Notice: All interested applicants should send their applications through the email provided above.

Applications received after **September 30, 2024, by 5:00 PM Juba time** will not be considered. Only qualified candidates should apply, and only those who have been shortlisted will be contacted for an interview.

Yo' Care South Sudan provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, health status, or sexual orientation.



Yo' Care South Sudan | Nurturing Healthier Societies in South Sudan
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