



## JOB ADVERTISEMENT

### WATSAN SUPERVISOR

Duty station: **UNITY STATE/RUBKONA (with frequent travel to Project locations)**

Number of positions: One (1)

Date Issued: 03<sup>rd</sup> /09/2024

Dateline: 20<sup>th</sup>/9/2024

Category: National Staff Posting

#### I. Presentation of organisation:

*SOLIDARITES INTERNATIONAL is an international humanitarian organization which provides aid and assistance to victims of war or natural disaster. For over 40 years in actions have focussed on meeting three vital needs: water, food and shelter. Solidarites International has been present in South Sudan since October 2006 and the mission currently consists of both emergency and post emergency programs.*

#### **Goal / Purpose:**

Under the supervision of the program manager, the Water and Sanitation (WATSAN) supervisor is responsible for:

- Management and supervision of construction, rehabilitating/drilling of boreholes or water points system in health/nutrition facilities and communities. –
- Management and supervision of construction/rehabilitation of sanitation facilities in health/nutrition facilities and communities.

The WATSAN SUPERVISOR will coordinate a team of WATSAN Officers to set up the Water, Sanitation, ensuring that Solidarités International technical recommendations and procedures are followed.

The WATSAN Supervisor will ensure Solidarites International technical recommendations and procedures are followed as well as donor guidelines and standard norms are respected.



## **II. Responsibilities and Tasks:**

### **Evaluation of the humanitarian situation**

- Contribute to analysing analyse the humanitarian situation taking into account the protection problems / Do No Harm policy for the population
- Assess needs regarding water and sanitation and fulfil the assessment form
- In collaboration/coordination with MEAL organize assessment to collect data (focus group, frequentation surveys, technical assessment...)
- Inform his / her line manager about these data and prepare reports
- Support the different community groups in their own need's assessment and response prioritization.
- Support the community in the preparation of their Community Action Plans. Provide comprehensive information to ensure they can make informed decision.

### **Activity relevance, quality and creation**

- Participate to the technical design of water supply and sanitation facilities
- Prepare Bill or Quantities (BoQs) drawings and workplans related to the water and sanitation activities.
- Implement activities in accordance with the Deputy Program Manager/Program Manager guidance
- Supervise and monitor each stage of activity. Ensure that standards and instructions given by Program Manager as well as Solidarités procedures, are followed

### **Operational implementation and monitoring**

- Participate to the design of water supply and sanitation facilities.
- Monitor all steps for construction / rehabilitation and activities related (water points, toilets, handwashing stations)
- Ensure the water quality monitoring on regular basis
- Participate in the MEAL follow-up as per the instruction of line manager
- Establish, train and mobilize the community members, especially for the water management committees and the different groups mobilized under this project.
- Ensure security of personal on site and safety of material and equipment.
- Anticipate all the construction defects for the safety and dignity of users.
- Follow technical clauses asked by line manager.
- Follow the rational use of material and material on site
- Anticipate administrative (requests in advance) and logistics (transport, communication means) issues
- Respect schedules and deadlines agreed upon with Program Manager

### **HR Management**

- Participate in validating recruitment of his team
- Welcome and brief new employees working under his/her responsibility



- Manage and support the team under his/her responsibility
- Train his/her team members to use and maintain the available tools correctly
- Evaluate the performances of his/her team members according to Solidarites International policy
- Plan daily workers needs for activity implementation in liaison with the line manager and ensure the recruitment, the technical follow up, the training and the supervision
- When recruiting daily workers, follow procedures and directives outlined by the program manager and the administrative department.
- Ensure the attendance and work quality from casual labors under his/her supervision.
- Provide regular feedback to daily workers regarding the quality of the work implemented.

### **Communication / representation**

- Take part in weekly program meeting
- Listen and report feedback and complaints from the different groups of the communities to the Accountability officer and/or the Deputy Program Manager/Program Manager.
- Ensure that the communities are strongly consulted and involved all along the project.
- Prepare minutes of meeting/short reports following meetings with communities to prepare the Community Action Plans.
- Mitigate problems between communities when they arise and report to his/ her line manager.
- Act as a liaison with the local population and authorities in order to identify the needs, grievances and major events that could have potential consequences for Solidarités International activity.
- Collaborate with local administration and authorities.
- Establish and maintain good relations with local participants and communities (populations) in the operational fields

### **Reporting**

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- Follow the activity progress and prepare report.
- Participate to weekly reporting and weekly activities plan.
- Ensure proper archiving of all the documents related to activity implementation.



### **Institutional Knowledge Building (IKB)**

- Keep monitoring tools and files archived in the solidarites international office, accessible to the program manager
- Follow up on the Internal Knowledge Building plan and provide data for IKB documents (activity forms etc.)
- Contribute to organizational learning and best practices through supporting specific analysis, lessons learned and reports.
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### **Others**

- Be involved in any other activity related to the program as requested by his/her line manager.



- Be available for the population and local authorities to register their needs, and events that could have an impact on Solidarités work.

The list here above is not exhaustive, and you could be requested to perform other tasks according to the need of your line manager.

### III. Preferred Skills:

- Bachelor's degree in civil / water engineering in related field/course
- Experience: At minimum of 2 years of relevant experience in the implementation of Water Sanitation and Hygiene promotion (WASH) project mainly focusing on Water activities such as borehole drilling, water points construction/rehabilitation and development, and experience in implementation of Sanitation and hygiene promotion activities
- Commitment to humanitarian principles, standards and rules to guide organization actions
- Ability to support, follow-up, encourage and supervise her/his staff to provide quality work and high level of performance
- Ability to work under stressful conditions, tight deadlines and sometimes odd hours as required
- Must be capable of working both individually and as part of a team
- Ability to work effectively in a fast-paced, stressful environment
- Must be flexible, willing to perform other duties and work irregular hours
- The WATSAN Supervisor demonstrate a good understanding of the needs of rural communities, particularly in a high-risk conflict environment
- Excellent project monitoring and quality control skills
- Problem and conflict resolution skills
- Excellent communication, coordination and facilitation skills
- Sound technical understanding of the programmatic demands of WASH
- Interpersonal skills: reliable, honest, accountable, team player, good prioritization of tasks
- English is Must. Arabic and Nuer Language is an asset

**Line manager:** Deputy Program Manager

**Contract:** fixed-term contract of 5 months' subject to funding.

**Working hours:** From Monday to Friday 7:30-4:30PM. As an executive job, some flexibility can be expected from the employee.

**Basic salary:** According to SI salary scale

Position open to local applicants (Rubkona County) are highly encouraged to apply.

**Please submit your application** (CV, cover letter, photocopies of diplomas, certificates of employment etc....) to **Solidarités International office** at Hai Cinema, Juba, or Solidarités International's office in Rubkona (Humanitarian Hub)



You Can as well send your application on the below email,

[Juba.adm.recruitment@solidarites-southsudan.org](mailto:Juba.adm.recruitment@solidarites-southsudan.org)

Please note that Solidarités International keeps all applications. Files will not be returned to applicants at the end of the recruitment process.

**Deadline for submitting applications is 20<sup>th</sup>/9/2024.** Due to the Emergency nature of the position, Applications will be checked on daily Basis. Any Application sent after this date will not be considered.

**Women with the required skills are highly encouraged to Apply.**

**Only qualified candidates will be contacted.**

