

## Job Advertisement

### Monitoring and Evaluation Officer- (RB/LF) Program Juba/Field (1 Position)

The Carter Center (TCC) provides Technical Support; to the Ministry of Health – Republic of South Sudan for the South Sudan Guinea Worm Eradication Program (SSGWEP), Trachoma Control Program (TCP) and River Blindness and Lymphatic Filariasis Programs (RB/LF) respectively.

The Carter Center is currently seeking to recruit a dynamic, qualified candidate for the post of **Monitoring and Evaluation Officer** for its **River Blindness and Lymphatic Filariasis Elimination Program (RB/LF)**, based in Juba and field sites in the rural locations of South Sudan.

**Title:** Monitoring and Evaluation Officer (1 Position)  
**Duty Stations:** Juba (50%) with frequent field work (50%). 50:50 ratio  
**Duration:** Current- August 31<sup>st</sup>, 2025  
**Closing Date:** October 03, 2024  
**Probation:** 3 Months

**Reporting to:** Program Manager

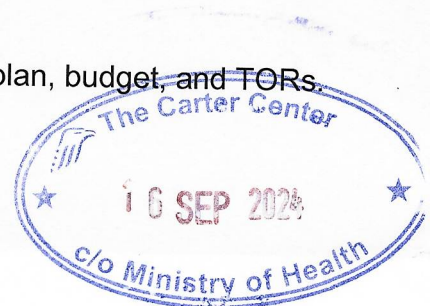
#### Job Purpose:

To provide Technical Support to TCC-Supported, MoH-GOSS South Sudan **River Blindness, Lymphatic Filariasis Programme (RB&LF)**. The Monitoring and Evaluation Officer is a Key Member of the RB/LF Program. Will report to the Program Manager, work closely with Internal Management Teams and other stake holders. The M&E officer collaborates closely with RB/LF team members and stakeholders to ensure effective implementation and progress of the RB/LF elimination initiative. The M&E officer is responsible for developing action plans, conducting evaluations, analysis, Program indicators, reports and ensuring data integrity to support the success of the elimination programs.

#### Key Responsibilities:

##### **Program Planning and Implementation**

- Participates actively in developing the annual action plan, budget, and TORs.



- Assist the RB/LF Project Manager to ensure the implementation of planned project activities.

#### **Supervision.**

- Undertakes supportive supervision and monitors and evaluates the implementation of all RB/LF program areas.
- Evaluate the quality of fieldwork and gathered data and propose improvements and new systems as appropriate. Seeks to integrate data sources, wherever possible, to make programs more efficient and comprehensive.

#### **Data Management and Reporting:.**

- Develops and maintains databases to generate monthly and annual reports for RB/LF elimination program using appropriate tools.
- Accurately identifies and exchanges information on data management and responds to data-related queries from the Atlanta office, MOH, and partners.
- Submits monthly reports and briefings to the Program Manager.

#### **Survey and Research Support**

- Works closely with RB/LF Program Manager and Program officers to conduct surveys, update progress status on entomological surveillance, and facilitate operational research.
- Participates in entomological and impact assessment surveys.
- Coordinates baseline surveys and impact assessments for program monitoring.
- Keeps track of ongoing RB elimination operational research and ensures that activities progress as planned.

#### **Mass Drug Administration (MDA) Support:**

- Supports MDA applications through the use of comprehensive and accurate data.

#### **Mentoring and Capacity Building:**

- Conduct periodic mentoring of project offices to improve support for their respective government counterparts and provide opportunities to share updates on RB/LF elimination strategy.
- Provide basic ArcGIS on-the-job training to program staff when needed.

#### **Stakeholder Engagement:**

- Attends and presents at national RB/LF meetings organized by the Ministry of Health (as appropriate and serves in the M&E technical working group at MOH.

#### **Statistical Analysis and Mapping:**

- Perform statistical data analysis to determine eligibility for twice-yearly treatments or acknowledge elimination in The Carter Center-assisted areas.
- Produce maps for RB/LF programs' survey data by layering over a topographical map.

#### **Sub-Contract Monitoring:**

- Assists in developing and monitoring subcontracts to NGOs or other partners to implement the action plan.

#### **Compliance**

- Ensure compliance with TCC's policies and procedures.





**Person Specifications:**

- South Sudanese Nationals only.
- Education; Completed Technical Training in the following fields of discipline: Advance degree in Monitoring and Evaluation, Data analysis, or related field.
- Excellent communication and interpersonal skills.
- Proven ability to work effectively with diverse stakeholders.
- Proven track record of collecting, analyzing and reporting Project indicator data
- Facilitating assessments and surveys
- Implementing internal, external learning activities that generate, capture and share best practice.
- Using specific Computer/Program Competencies including but not limited to M.S excel, Share point and survey monkey.
- Strong analytical and problem-solving abilities.
- Strong leadership and team Management.
- Proficiency in data management and reporting.
- Five (5) years' experience in a similar role with a reputable organization or entity.
- Fluency in English and Juba Arabic

**Application deadline: October 03, 2024.**

Only shortlisted candidates will be contacted. **Women** candidates are highly encouraged to apply. **No original** documents are required at this stage.

**For Interested candidates**, please submit your application comprising of: (1) a comprehensive CV that includes contact details, education and training background, work experience and 3 referees, and (2) Cover letter detailing how you qualify for this position to:

**HR Dept. Applications may be submitted either by:**

1. Email: [recruitment-ssd@cartercenter.org](mailto:recruitment-ssd@cartercenter.org) (attachments in .doc or .pdf formats only)
2. Hand delivery to the TCC main office in Juba Town/Jebel Nyoka or any of our field sub offices located in: Kapoeta, Lafon, Awerial, Rumbek, Uror and Tonj East.

